



I. Meeting Overview and Introductions

a. Attendees:

Facilitators: Lauren O'Brien & Seana Doherty, Streamline Consulting Group

II. Organizational Updates

a. Fiscal Sponsorship Recommendations:

Lauren updated the Team on the process over the past month of securing a new fiscal sponsor for PCN as follows:

1. Request circulated for fiscal sponsors
2. Three fiscal candidates emerged
 - Child Abuse Prevention Council
 - Placer Institute
 - Placer Community Foundation (with modifications)
3. Meeting held with potential candidates to discuss requirements yielded the following responses for fiscal sponsor role:
 - a. Each has own criteria
 - b. All supported work of PCN and wants to continue
4. Evaluation of 3 opportunities by PCN Administration Team as follows:
 - Child Abuse Prevention Council
 - Board/Strategy Team conflict
 - Placer Institute
 - Logistics/mission (work in Africa) not best fit
 - Placer Community Foundation
 - Would need to change existing structure
 - Good fit with mission and fiscal infrastructure
 - Continuity→keeps momentum going
5. PCN Administration Team Recommendation to Strategy Team:
 - Context: This is a 1 year decision, other options (501© (3), employee vs. contract will be considered down the line
 - Keep Placer Community Foundation as fiscal sponsor for 1 more year (they still need to take to their Board for approval)
 - In order to do so, make the following modifications:
 - Make staff position a contract, not employee position
 - Agree to no direct service contracts through PCF (but can happen through an additional fiscal agent if need be)
 - A commitment to be more involved with day-to-day operation of PCN so that this does not fall to PCF as it did before

Decision: The PCN Administration Team presented their recommendations per above to the Strategy Team and consensus in the room was to move forward, for the next year, with Placer Community Foundation at the fiscal sponsor with the agreed upon modifications listed above.

*Note: this will not be official until the PCF votes for this at their October meeting.

B. Roles & Responsibilities of Administration Team and Strategy Team:

Streamline passed around a document outlining the roles and responsibilities of the Administration and the Strategy Team for review. Please see attached for more details. Streamline is requesting that Strategy Team members review before the next Strategy Team meeting and to come prepared to make comments on the document.

Action: An agenda item at the next Strategy Team meeting will be the Administration team function and openings. Please review the attached document.

C. Partner Update:

Streamline reported on the September 13 Partner meeting that included: City of Rocklin, City of Lincoln, HHS, Sutter Health and City of Roseville. The outcome of this meeting was: acknowledgment of the important role of PCN, comments from partners and potential partners on what PCN could do to help them their work (brainstorming). Issues that Partners are dealing with that they see PCN being helpful on include: Expanding health access in the County, drug and alcohol abuse in seniors, homelessness. Another outcome is that the City of Rocklin signed up to be a member and the City of Lincoln is strongly considering joining as well. These new members highlight the success PCN is having in attracting municipalities to the organization, a goal that was created in 2004/05.

III. Fiscal Update:

Over-all PCN's financial picture is stable. If partners continue to support PCN and new grant applications are funded, the organization will be in a strong financial position. Run rate per month is about \$5K.

IV. Current Opportunities:

Streamline reported on 3 current opportunities that have recently landed at PCN:

1. Network of Care (e-resource guide): This is an on-line resource guide (www.placernetworkofcare.org) is a great way to bring all of the services in Placer County to one on-line location. PCN was asked by HHS to take on this project as they see this as bigger than HHS. Streamline commented that this project fits really well into the business model focus area of communications as it puts PCN in the role of broker of information about services. It also services the mission of PCN well as it serves not only community members but also the organizations that serve them.

PCN's role would be to monitor and publicize the site. Cheryl Trenwith pointed out that this is a great membership benefit since, as a PCN member, sign-up is automatic. For outside providers who want to list their services, they need to go through an approval process that PCN would administer.

*Please see attached document for description of how to sign your organization up.

Decision: The Strategy Team agreed that the Network of Care Project was a good fit for PCN as an initiative.

2. Continuous Quality Improvement Partnership (CQIP)

This is a 15M combined set of revenue streams that Adult System of Care and Children's System of Care is working on to improve delivery of services in Placer County. PCN has been partnering with the led team of the Quality Improvement in the planning phase over the past 6 months (Tina and Streamline) to help define the community link piece of the effort. One proposal is to have PCN co-sponsor a set of trainings/workshops on various topics relevant to Quality Improvement outcomes.

Decision: The Strategy Team agreed that in was a good fit for PCN to work with the Quality Improvement team to plan trainings that would be relevant to both groups.

3. Training/Lecture Series Combined with Resource Sharing Meetings

Over the next year, PCN would like to reconnect with the wider PCN network and invite new members/partners by offering a variety of workshops/lectures/"mixers". The group did a brainstorming exercise to come up with ideas for the trainings. Some of the ideas include (need to add blue/green sheets here)

4. Placer County OXXXXhousing (spell out):

Jan Shonkwieler gave an update on the XXXXXX. Grant monies in and distributed to groups doing direct services to homeless families. Leadership of PATH Board transitioning. Suggestion made to bring PCOH back in under the Community Response focus area of the PCN business model to keep the flow of information between the two entities tighter over the next year.

V. Brainstorming New Opportunities

Streamline led the Strategy Team through a brainstorming exercise to help identity potential focus areas for PCN in the next year. Below are the ideas produced from the brainstorming? We welcome more from YOU.

[need to add half sheets here)

Next Steps: [for streamline]

Set date for "mixer" [Seana]

Next ST meeting-location [Leah]

Streamline to call missing ST members [both]

Send out bulletin/update to both ST and PCN networking group




Streamline to set up committee work—call people to take on groups

Update Bus model [Laura]

Reminder: Admin Meeting 8/17/06 1:30PM - 2:30PM at the PCN office.

Next Meeting:

Date: November 30th, 2006 (Thursday)
Time: 11:00Am – 1:00 PM
Location:

	<p style="text-align: center;">Purpose</p> <p style="text-align: center;"><u>Placer Collaborative Network:</u> <i>A creative, results-driven organization striving to improve the lives of children, adults and families by collaborating and building the resources of the organizations that serve them.</i></p>	
	<p style="text-align: center;">Values</p> <ul style="list-style-type: none">◆ Belief in and commitment to collaborative process<ul style="list-style-type: none">◆ Respect; integrity; honesty◆ Strength-based and “family-centered” approach	